 **THE COUNTY GOVERNMENT OF KILIFI**

**DEPARTMENT OF EDUCATION AND ICT**

**DIRECTORATE OF VOCATIONAL TRAINING**

**MUYEYE VOCATIONAL TRAINING CENTRE**

**ARTSAN CERTIFICATE AND TRADE TEST**

**2019 - 2020 APPLICATION FORM**

**PART A: TO BE FILLED BY THE TRAINEE**

Trainees Name............................................................................. Admission No..........................................

Date of Birth: .................................................Age............................ ID NO....................................................

Home Address:............................................................................. Religion................................................

Primary School attended:...............................................................................................................................

Secondary School attended:...........................................................................................................................

**ADMISSION REQUIREMENTS**

**Artisan level:** KSCE with a mean grade of D- (minus) or KCPE qualifications

**Trade Test III:** Open to all

Artisan Trade Test

**COURSES CURRENTLY ON OFFER (Please tick in the box the course applied)**

**** Fashion Design and Garment Making  Electrical and Electronics

 Building Technology  Motor Vehicle Technology

 Information Communication Technology [I.C.T]  Hair dressing beauty therapy

 Food Processing Technology  Ternary and leather work

 Refrigeration and Air Conditioning Plumbing

 Carpentry and Joinery  Computer Packages

 Italian

Trainee’s signature............................................................................ Date............................................................

**PART B: TO BE COMPLETED BY THE PARENT / GUARDIAN**

Parent /Guardian`s Name...............................................................................................................................

ID NO............................................................................TEL........................................................

Residential Area...........................................................Occupation..............................................................

Address.........................................................................Town.......................................................................

Signature ......................................................................Date.......................................................................

**PART C: FEES STRUCTURE FOR DAY SCHOLARS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S/NO.** | **DESCRIPTION** | **TERM 1** | **TERM 2** | **TERM 3** | **TOTAL** |
| **1** | Tuition | 3,600.00 | 3.500.00 | 2,500.00 | **9600.00** |
| **2** | Admission & T shirt | 1250.00 | - | - | **1250.00** |
| **3** | Caution money | 200.00 | - | - | **200.00** |
| **4** | Water /electricity | 1,000.00 | 1,000.00 | - | **2,000.00** |
| **5** | Medical | 500.00 | 200.00 | 100.00 | **800.00** |
| **6** | Staff Remunerations | 1,000.00 | 1,000.00 | 1,000.00 | **3,000.00** |
| **7** | PIA | 300.00 | 300.00 | 300.00 | **900.00** |
|  | **TOTAL** | **7,850.00** | **6,000.00** | **3,900.00** | **17,750.00** |

**PART D: FOR OFFICIAL USE ONLY**

**MANAGER SIGNATURE DATE**

**[Please complete the form and attach copies of parents/guardians I.D card, applicant’s academic, I.D card, birth certificates, school leaving certificates 2 passport size coloured and other testimonials]**

**STATIONERY**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/NO.** | **PARTICULARS** | **UNIT** | **QUANTITY REQUIRED** |
| **1.** | **EXERCISE BOOK (SINGLE RULED A4 200PAGES)** | **PC** | **7** |
| **2.** | **PENS(BLUE & RED)** | **PC** | **1** |
| **3.** | **PENCIL (HB & 2H)** | **PC** | **1** |
| **4.** | **DRAWING BOOK A3 SIZE** | **PC** | **1** |
| **5.** | **MATHEMATICAL SET** | **PC** | **1** |
| **6.** | **DRAWING SET (SET OF RULERS)** | **PC** | **1** |
| **7.** | **HARD COVER BOOK (1QUIRE)** | **PC** | **1** |

**GENERAL SAFETY GEARS AND OTHER REQUIREMENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/NO.** | **PARTICULARS** | **UNIT** | **QUANTITY REQUIRED** |
| **1.** | **TAPE MEASURE (ENGINEERING /TAILORS)** | **PC** | **1** |
| **2.** | **SAFETY BOOTS** | **PC** | **1pair** |
| **3.** | **OVERALL / APRON/ DUSTCOAT (JUNGLE GREEN)** | **PC** | **1** |
| **4.** | **SAFETY GOOGLES** | **PC** | **1pair** |
| **5.** | **HAND GLOVES** | **PC** | **1pair** |
| **6.** | **JEMBE** | **PC** | **1** |
| **7.** | **PLASTIC CHAIR ( JUNGLE GREEN)** | **PC** | **1** |

**TOOLS AND EQUIPMENTS REQUIRED PER DEPARTMENT**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S/NO** | **HAIRDRESSING** | **MOTOR VEHICLE** | **BUILDING** | **ICT** | **ELECTRICAL** | **FASHION DESIGN** | **PLUMBING** | **FOOD TECHNOLOGY** |
| **1.** | **Shampoo 5ltrs**  **Conditioner**  **5ltrs.(nice and lovely)** | **Ring Spanner**  **(1set)** | **Trowel [1]** | **Flash disk**  **1 GB** | **Phase tester** | **Bobbin case and bobbin** | **Pipe wrench**  **Raider heavy duty 12 inches** | **Chef`s Cap**  **(white)** |
| **2.** | **White towel 4pieces.** | **Screw Driver**  **(1set)** | **Plumb bob [1]**  **Cold chisel [1]** | **Compact**  **Disk (1 pack)** | **Multi meter** | **Pair of fabric shears (scissors)** | **Die stock**  **Somafix ratchet pipe threader** | **Chef`s apron (white)** |
| **3.** | **Apron (jungle green)** |  | **Spirit level**  **(2 – 3 ft) [1]** |  | **Screw drivers**  **(Star /Flat)** |  | **Hacksaw**  **(incco)** |  |

**Thank you for joining Muyeye vocational training Centre for Technical skills development and empowerment.**

**NOTE: Fees can be deposited in the school account at co-operative bank Malindi Branch.**

**A/C No: 01100260922302.**

 **THE COUNTY GOVERNMENT OF KILIFI**

**DEPARTMENT OF EDUCATION AND ICT**

**DIRECTORATE OF VOCATIONAL TRAINING**

**MUYEYE VOCATIONAL TRAINING CENTRE**

**2019 – 2020 CRAFT CERTIFICATE APPLICATION FORM**

**PART A: TO BE FILLED BY THE TRAINEE**

Trainees Name............................................................................. Admission No..........................................

Date of Birth: .................................................Age............................ ID NO....................................................

Home Address:............................................................................. Religion................................................

Primary School attended:...............................................................................................................................

Secondary School attended:...........................................................................................................................

**ADMISSION REQUIREMENTS**

KCSE with a mean grade of D plain or a relevant Artisan certificate in the course of study

**COURSES CURRENTLY ON OFFER (Please tick in the box the course**   Electrical and Electronics

Building Technology



 Information Communication Technology [I.C.T]

 Motor Vehicle Technology

Trainee’s signature............................................................................ Date...........................................................

**PART B: TO BE COMPLETED BY THE PARENT / GUARDIAN**

Parent /Guardian`s Name...............................................................................................................................

ID NO............................................................................TEL........................................................

Residential Area...........................................................Occupation..............................................................

Address.........................................................................Town.......................................................................

Signature ......................................................................Date.......................................................................

**PART C: FEES STRUCTURE FOR MODULE I (YEAR 1)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S/NO.** | **DESCRIPTION** | **TERM 1** | **TERM 2** | **TERM 3** | **TOTAL** |
| **1** | Tuition | 6,500.00 | 6,400.00 | 4,400.00 | **17,300.00** |
| **2** | Admission, T shirt & trainees I.D | 1,250.00 | - | - | **1,250.00** |
| **3** | Caution money | 200.00 | - | - | **200.00** |
| **4** | Water /electricity | 1,000.00 | 1,000.00 | - | **2,000.00** |
| **5** | Medical | 500.00 | 200.00 | 100.00 | **800.00** |
| **6** | Staff Remunerations | 2,000.00 | 2,000.00 | 2,000.00 | **6,000.00** |
| **7** | PIA | 300.00 | 300.00 | 300.00 | **900.00** |
| **8** | Attachment fees | 1,000.00 | 1,000.00 | 1,000.00 | **3,000.00** |
| **9** | R M I | 1,000.00 | 1,000.00 | 1,000.00 | **3,000.00** |
| **10** | Local travel & Transport | 500.00 | 500.00 | 500.00 | **1500.00** |
|  | **TOTAL** | **13,250.00** | **12,400.00** | **10,300.00** | **35,950.00** |

**PART D: FOR OFFICIAL USE ONLY**

**MANAGER SIGNATURE DATE**

**[Please complete the form and attach copies of parents/guardians I.D card, applicant’s academic, I.D card, birth certificates, school leaving certificates 2 passport size coloured and other testimonials]**

**STATIONERY**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/NO.** | **PARTICULARS** | **UNIT** | **QUANTITY REQUIRED** |
| **1.** | **EXERCISE BOOK (SINGLE RULED A4 200PAGES)** | **PC** | **7** |
| **2.** | **PENS(BLUE & RED)** | **PC** | **1** |
| **3.** | **PENCIL (HB & 2H)** | **PC** | **1** |
| **4.** | **DRAWING BOOK A3 SIZE** | **PC** | **1** |
| **5.** | **MATHEMATICAL SET** | **PC** | **1** |
| **6.** | **DRAWING SET (SET OF RULERS)** | **PC** | **1** |
| **7.** | **HARD COVER BOOK (1QUIRE)** | **PC** | **1** |

**GENERAL SAFETY GEARS AND OTHER REQUIREMENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/NO.** | **PARTICULARS** | **UNIT** | **QUANTITY REQUIRED** |
| **1.** | **TAPE MEASURE** | **PC** | **1** |
| **2.** | **SAFETY BOOTS** | **PC** | **1PAIR** |
| **3.** | **OVERALL / APRON/ DUSTCOAT (JUNGLE GREEN)** | **PC** | **1** |
| **4.** | **T. SQUARE** | **PC** | **1** |
| **5.** | **SET SQUARES; 450 AND 600** | **PC** | **1 PAIR** |
| **6.** | **JEMBE** | **PC** | **1** |
| **7.** | **PLASTIC CHAIR ( JUNGLE GREEN)** | **PC** | **1** |
| **8.** | **PORTABLE DRAWING BOARD A3 SIZE** | **PC** | **1** |

**TOOLS AND EQUIPMENTS REQUIRED PER DEPARTMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/NO** | **MOTOR VEHICLE** | **BUILDING** | **ICT** | **ELECTRICAL** |
| **1.** | **Ring Spanner**  **(1set)** | **Trowel [1]** | **Flash disk**  **1 GB** | **Phase tester** |
| **2.** | **Screw Driver**  **(1set)** | **Plumb bob [1]**  **Cold chisel [1]** | **Compact**  **Disk (1 pack)** | **Multi meter** |
| **3.** | **Googles** | **Spirit level**  **(2 – 3 ft) [1]** |  | **Screw drivers**  **(Star /Flat)** |

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**A/C No: 01100260922302**